

Sheriff Bob McCabe Youth Summer Camp



2015 Registration & Release (Children Ages 10-14)

Child's Name _____ Child's Age _____ Birthday _____
____/____/____

Child's Address _____ Zip Code _____ Circle Gender **M / F**

Norfolk Public Schools Student ID No. _____ Bus Rider _____ Commuter _____

Child's Grade _____ Child's School _____

Medical Concerns or Allergies _____

Week attending 6-10 July 13-17 July 20-24 July 27-31 July 3-7 August

***Eligible to attend one week only**

List any limitations on your child's activities _____

Please list any food allergies _____

Does your child have any medical conditions we should be aware of? If yes, please explain _____

Consent: I am the parent or legal guardian of the child on this registration form. I give permission to the staff of the Sheriff Bob McCabe Youth Summer Camp to evaluate and treat my child for minor medical injuries or illnesses. In the event of a major medical problem or emergency, reasonable attempts will be made to reach me at the below telephone number(s). If I cannot be reached, I hereby give permission for the staff of Sheriff Bob McCabe Youth Summer Camp to obtain medical treatment for my child. Further, I hereby give the Sheriff Bob McCabe Foundation Inc. (camp sponsor and a 501(c)(3) charitable foundation) and its agents, permission to use my child's image/photograph/name/voice for educational and public relations purposes (including but not limited to brochures, booklets, videotapes, reports, press releases, websites). **I understand that any and all medications must be administered by the parent or legal guardian of the camper. Camp staff is not responsible for administering of any medications. It is my responsibility to notify camp staff of my child's need to use an inhaler or Epi-Pen auto injector. My child is responsible for placing this medication in their backpack and notifying camp staff.**

Release: I understand that there are some inherent risks to participating in certain programs/activities at an outdoor recreational camp, including the risk of serious injury and death, and accordingly agree to hold the Sheriff Bob McCabe Foundation Inc., the City of Norfolk, Norfolk Sheriff's Office, the Commonwealth of Virginia, Girl Scouts of the Colonial Coast, The Sertoma Club, Norfolk Public Schools and all employees and agents of such entities harmless from any and all liability for property damage, harm or bodily injury that may result from my child's participation in the Camp. I understand that the Sheriff Bob McCabe Foundation Inc. does not provide any accident or medical insurance and that I will be financially responsible for all costs associated with any injury or loss that may be sustained by my child as a result of participation at the Camp. In addition, I agree to release and promise not to sue the Sheriff Bob McCabe Foundation Inc., the City of Norfolk, Norfolk Sheriff's Office, the Commonwealth of Virginia, Girl Scouts of the Colonial Coast, The Sertoma Club, Norfolk Public Schools and all employees and agents for any damages, loss, injury, or death arising from my child's participation in this camp. I have read, or have had read to me, this general consent and release. I understand and voluntarily agree to its provisions.

Parent/Guardian Name (please print) _____ Phone Number _____

Parent/Guardian Name (please print) _____ Phone Number _____

Email Address _____

Emergency contact must be an adult who is at least 18 years old and must have access to transportation to pick camper up from camp if needed.

Emergency contact name _____ Day Phone (____) _____

Relationship to camper _____

Parent/Guardian Signature _____ Date _____ Email _____

***Camp Enrollment offers your child with the opportunity to become an official Girl Scout at no charge – you will receive official notification from the Girl Scouts Council of the Colonial Coast**
www.sheriffbobmccabefoundation.com



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CODE OF CONDUCT

To be read & discussed by both parent/guardian and camper

The Sheriff Bob McCabe Youth Summer Camp has guidelines to follow so everyone will have a fun and safe time. We call our rules the **Code of Conduct**, aka "**the Code**", and it is the guide for behavior at all times. "**The Code**" applies to transportation as well.

Your child deserves to feel physically and emotionally safe to have new experiences and meet new friends. No child's experience should be hindered by subtle or overt bullying. We have a strict policy against all types of verbal, physical and relational bullying.

❖ **I understand the following are unacceptable behaviors:**

- ❖ Cursing or verbally abusing anyone for any reason
- ❖ Threatening of, or any physical abuse and fighting
 - ❖ Stealing or damaging property

❖ The creation of alliances "cliques" and written or verbal contracts used to exclude anyone at any time for any reason

❖ **I understand the following are not permitted at Camp:**

- ❖ Display of jewelry, clothing, accessory, or manner of grooming related to gangs, or illegal substances
- ❖ **Medication must be administered by the parent or legal guardian of the camper. Staff is not responsible for administering of any medications. Notify staff of any medication needs**
 - ❖ Tardiness
 - ❖ Non Participation in Group Activities

The Norfolk Sheriff's Office reserves the right to send home any boy/ girl who exhibits the above listed behaviors. If a bullying situation should occur the incident will be discussed with the child and the parent/guardian will be called to discuss the situation. Children who engage in bullying may be subject to a behavior contract in consultation with their parent/guardian and/or sent home. **Parents or approved designee are responsible for picking up the child immediately.** The person listed as the emergency contact will be contacted if parents cannot be reached.

We encourage you, as parents, to please let us know about any particular bullying concerns you may have for your child or any off-season, camp-related emails, instant messages, etc. that may have led to exclusion or meanness towards your child by somebody else in camp. We want to ensure that this problem can be managed with a strong partnership between our camp and our parents.

I understand that rules are made to protect me and others and to help make sure program activities are safe, fun, and successful. I will treat other people, myself, property, and equipment with respect.

I have read and understand the Code of Conduct:

Camper's Signature _____ Date _____

Parent or Legal Guardian's Signature _____ Date _____

*****All Signed Forms Required: Signed 2015 Registration & Release; Code of Conduct; Camp Parent Information (Pages 1, 2 & 4)**

Fax To: 757-441-6000 (or) Mail to: Sheriff Bob McCabe Foundation
P.O. Box 3236 Norfolk, Virginia 23514 Attention: Youth Camps
www.sheriffbobmccabefoundation.com



2015 Sheriff Bob McCabe Youth Summer Camp Parent Information

We are delighted to have your child attend our 2015 Day Camp, located at Camp Apasus in Norfolk, VA. Please keep copies of all submitted documents. This year's camp offers new and improved programming we have developed jointly with our community partners. We encourage you to provide us with feedback by contacting our office at 441-1066 or email: Tammy Lindquist at tamara.lindquist@norfolk-sheriff.com. **Please submit your application as soon as possible. Our deadline for 2015 registration is: June 2, 2015.** This deadline allows our team to offer additional transportation locations for your convenience, provided by Norfolk Public Schools. Upon acceptance into the requested Camp Week, you will be notified via email, telephone or written correspondence. Only 65 campers will be accepted each week.

PROGRAM: The Day Camp program runs Monday morning through Friday afternoon and is for Norfolk youth ages 10 to 14, from 8:30-4:00 daily. The Sheriff Bob McCabe Foundation, 501 (c) (3), with the support of the Girl Scouts of the Colonial Coast (provides Camp facilities) and Norfolk Public Schools (provides transportation and food) offers five, one-week-long summer youth camps for Norfolk students. **Camp Dates:** Week One: 7/6-7/10; **Week Two:** 7/13-7/17; **Week Three:** 7/20-7/24; **Week Four:** 7/27-7/31; **Week Five:** 8/1-8/7. **Students are eligible to attend one week only.**

LOCATION: Camp Apasus is located at 8420 Granby Street, Norfolk, VA 23505, directly adjacent to Forest Lawn Cemetery, in the Bay View section. The camp borders Mason Creek where campers can canoe on the small body of water. In addition to the five camp sites, three with platform tents, fire circle and picnic tables – there is a program building, the Sertoma Lodge and a small kitchen with bathroom facilities. A covered pavilion across from Sertoma Lodge serves as an outdoor program and picnic space. An above-ground pool is made available to our campers.

STAFF: Representatives from our camp team are certified in archery, canoeing and a Certified Lifeguard is available during pool hours. Volunteers consist of Norfolk Sheriff's Office employees, Norfolk Police Officers, Norfolk Fire Department Firefighters, students from universities and high schools as well as others affiliated with service organizations (just to mention a few), working under the direction of Community Affairs personnel. All volunteers are screened by the Norfolk Sheriff's Office and required to attend Volunteer Orientation. **PICK UP/DROP OFF POLICY:** Only those representatives authorized on your child's registration form may pick up your child/children. This year, we are including additional bus stops based on your child's residence. We will work together with Norfolk Public School's Transportation Division to offer a location in close proximity to your home. This route is based on zip code information provided in the registration form. It is your responsibility to have your child arrive at the bus stop on time. Bus Route Information will be offered on our web site at www.sheriffbobmccabefoundation.com by **June 15, 2015. Commuters: Please arrive on time to pick up your child/children. Tardiness may result in dismissal from our program.**

❖ **What to Bring to Camp (LABEL EVERYTHING)**

- ❖ Only Closed-Back/Toe Shoes May Be Worn (we suggest sneakers)
 - ❖ One Piece Bathing Suit (girls)
 - ❖ Flip Flops or Water Shoes for Pool ONLY
 - ❖ Complete Change of Clothing
 - ❖ Towel
 - ❖ Rain Coat/Poncho
- ❖ Personal Items such as brush, shampoo, soap, deodorant, bug spray, sun screen, water bottle
 - ❖ Ball Cap
 - ❖ Plastic Bag for Wet Items
 - ❖ Sunglasses
- ❖ Tee Shirt provided by Sheriff Bob McCabe Foundation
 - ❖ **What Not to Wear or Bring to Camp**
 - ❖ Short Shorts (girls)
 - ❖ Baggy Pants (boys)
 - ❖ Sandals or Open Back/Toe Shoes
 - ❖ Bikinis (girls)
 - ❖ Electronic Devices

www.sheriffbobmccabefoundation.com



2015 Sheriff Bob McCabe Youth Summer Camp Parent Information

DISCIPLINE POLICY: Camp staff will implement a progressive discipline policy when behavior expectations are not met. Steps utilized: (1) Verbal warning is given (2) Your child is given time to refocus and redirect (3) If the behavior continues, the child will be dismissed from the program.

INCENTIVES FOR GOOD BEHAVIOR: Campers will be selected to participate in weekly programs as an incentive for good behavior.

FIELD TRIPS: It is recommended that you provide your child with spending money for off-site field trips (optional).

ILLNESS: Campers who show up sick will be sent home until they are no longer contagious.

EMERGENCY NOTIFICATIONS: Camp will be held rain or shine. Any emergency notifications will be placed on the Norfolk Sheriff's Office Facebook Page at Norfolk, VA Sheriff's Office.

LOST AND FOUND: All gear and clothing should be clearly marked with camper's full name. A box containing lost and found items will be placed in the Sertoma Lodge. Parents are encouraged to look through lost and found items before leaving camp. Camp staff will hold lost items for one week after the end of the session. **If your child brings their cellular telephone to camp, we are not responsible for any lost or damaged equipment.**

COMMUTERS:

Morning Arrival: 8:40 a.m. to 9:00 a.m.

Parents will enter camp through the Granby Street Camp Apasus entrance. Please do not park your car. Pull up to the entrance of the camp (near the pool) where you will be greeted by one of our counselors. Parents will exit the camp parking lot through the cemetery by pulling straight ahead and turning at the second right to return them to Granby Street where you will be able to make a right or left turn. Leaving camp through our entrance only allows a right turn.

Afternoon Pick Up: 3:50 to 4:00 p.m.

Parents will enter camp through the cemetery entrance. Turn into the cemetery and turn left toward camp. Please do not park your car. Pull up to the entrance of the camp (near the pool) where you will be greeted by one of our counselors. Please be sure to have your ID ready at pick up to speed the process along. You will then exit camp through the Granby Street Camp Apasus entrance.

Bus Riders: Transportation schedules will be provided by Norfolk Public Schools. It is your responsibility to have your child at the bus stop on time in the morning and picked up in the afternoon in a timely manner. Bus routes are based on zip code information provided by you and subject to change. The Code of Conduct applies to any and all transportation during summer camp.

How did you hear about our camp? _____

I have read and understand the 2015 Summer Camp Parent Information:

Parent or Legal Guardian's Signature _____ Date _____

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