

St. Pius X School

*7800 Halprin Drive
Norfolk, VA 23518
(757) 588-6171*



August 20, 2014

Dear Parent or Guardian:

Because we feel that accident coverage on your child(ren) is very important, the Catholic Diocese of Richmond has secured a special School Time Accident Policy for all students attending St. Pius X School and any school sponsored supervised aftercare program. The cost of the insurance is \$9.00 per student and is paid by St. Pius X School from your annual student activity fee.

The coverage is being offered through Bollinger, Inc. The insurance carrier is Monumental Life Insurance Company.

The school time policy is **excess** coverage. This means that benefits will be paid that are not payable by any other insurance policy or group service contract. If the student has no other insurance, the policy will pay the full benefits for covered charges due to an accident up to the policy maximum.

If you have coverage through an HMO or (similar organization), you must comply with their requirements or your claim will not be covered under this policy.

The insurance applies only if all of the following conditions are met:

1. The accident results from a school sponsored and supervised activity;
2. Initial treatment is rendered within 90 days from the date of the accident; and
3. A completed claim form is mailed to Bollinger, Inc. and postmarked within 90 days after the date of the accident.

The claim form must be provided by the school.

Other terms and restrictions may apply.

Thank you for your cooperation.

Sincerely,

Sr. Linda Taber, IHM
Principal

OVER PLEASE→

CLAIMS ADMINISTRATION

A supply of claim forms should be maintained by the school for distribution to the parents as accidents are reported. They are available online at www.bollingerinsurance.com.

The first section of the claim form needs to be completed by the school before giving it to the parent or guardian. A school official's signature is needed on the claim form.

The second section needs to be completed and signed by a parent or guardian.

A completed claim form must be mailed and postmarked within 90 days after the date of the accident directly to the following address:

Bollinger, Inc.
P.O. Box 706
Short Hills, NJ 07078-0706
(866) 267-0092
www.bollingerinsurance.com

If the student has other insurance coverage, the claim should be submitted immediately to the primary carrier. When the explanation of benefits form is received from the primary carrier, this should be forwarded to Zurich at the above address. It is imperative that all correspondence have the policy number VA 16 in order to expedite claims processing.

If the parent or guardian has any questions concerning their claim, they should contact Bollinger, Inc. directly at 1-866-267-0092.

If Porter & Curtis can be of any assistance with any claim, give Bevlyn Donohue a call at 610-891-7852. Or, you can email her at bdonohue@portercurtis.com

NOTE: CHAMPUS is secondary to the Student Accident Coverage.

It usually takes 3-4 weeks to process a claim if they receive a fully completed claim form and all necessary items to process the claim.