



## St. Pius X Catholic School Guidelines for Virtual - Remote Learning

Due to the COVID-19, St. Pius X will offer virtual or remote learning to those students whose families have requested it. We understand and sympathize with your family's personal reasons and concerns.

For that reason, we ask that families invest their time in supporting virtual - remote learning:

- Families choosing virtual or remote learning should adhere to that choice predominantly during the school year.
- Any family wishing to have their student return to the school building, must reach out to Administration and the grade level teacher(s) 48 hours in advance with your request and justification in order to seek approval.
- All students learning virtually will adhere to the school's student handbook and will be held to academic and behavioral expectations as those in the school building.

### Synchronous Learning

- Synchronous Learning is the preferred method of virtual or remote learning.
- Students must have a dedicated device with a webcam and internet access.
- Students are required to dress in uniform as per the SPX policies.
- Students should be well rested and alert, logged on to class on time with microphones muted.
- Students must attend the entire lesson in order to be counted present for that class. If they are unable, the teacher should be notified. Online learning should be treated the same as in person.
- Students should have a designated desk or table away from distractions (tv, computer games, video games, cellphone, toys, siblings, food, etc.).
- The area should have proper lighting and space for necessary school materials.
- Students should communicate with their teacher(s) regarding best means to ask questions and make comments during class.
- Ensure that your student's device for online class is well charged or plugged in.
- Student's web camera must be on at all times and the student should be visible in the camera.
- Students should wear headphones to listen to instruction and to limit distractions.
- Students should be prepared for class (completed homework, books, copybooks, pencils, pens, etc.).

- Students should coordinate with their teacher(s) regarding best process to submit assignments.
- Students at home will follow the class schedule for snack, lunch, specials, and other break times during the school day.

### Asynchronous Learning

- Students that will be learning asynchronously that day should contact the front office and their teacher(s) in advance.
- Lesson plans / activities for virtual learning students will be posted by 6 P.M. on Sundays so parents and students can review and plan the week out accordingly. Parents should communicate with teachers regarding the collection / drop off of materials for the week.
- Subsequent to the class, students can review recorded lessons when they are able in order to support their daily assigned work. Recorded lessons will be limited to the instructional portion and not the entire class period.
- Students should check in daily with their teachers to ask questions, receive feedback on their work, etc.

As agreed upon by the teacher and parent, absence from virtual learning and without timely completion of assignments will be deemed an unexcused absence. If a student consistently breaks these guidelines, a student may be dismissed from virtual class and the dismissal will be considered an unexcused absence and any graded classwork due will receive a penalty.

**\*Administration reserves the right to adjust guidelines as we see fit.\***