

Family Portal View

Once Premier integration is turned on the view below is what families will see when logging into the FACTS Family Portal. It is important to know that the only way families can access any billing information is by logging into their Family Portal, and then clicking on the new **Financial** link on the left side menu.

The screenshot displays the Family Portal interface for USA High School 2019-2020. The left sidebar contains a menu with the following items: School, Student, Family, Apply / Enroll, Resources, **Financial** (highlighted with a red box), and Back to School Site. The main content area is divided into three columns: Prepay Accounts, Balances, and Financial Links. The Prepay Accounts section shows a balance of 0.00 for Lunch and a disabled button for adding funds. The Balances section shows 0.00 for Payment Plan and Incidental Expenses, with a disabled button for making a payment. The Financial Links section includes links for Financial Home, Set up a Payment Plan, and Apply for Grant & Aid. Below these sections is a Family Billing table with columns for Account, Balance, Details, and PayNow. The table lists Cafeteria, Fees & Other Charges, and Tuition, with a total balance of \$92.12.

Account	Balance	Details	PayNow
Cafeteria	\$-81.75	Details	PayNow
Fees & Other Charges	\$0.00	Details	PayNow
Tuition	\$173.87	Details	PayNow
Total:	\$92.12		

The **Financial** screen will show any Incidental Billing, Prepay, or Payment Plan balance information. The **Financial Links** box on the upper right hand side of the screen will always contain the **Financial Home** link. This will allow families to see more in depth details regarding those balances. The **Set up a Payment Plan** and **Apply for Grant & Aid** links are displayed if the school has configured them to do so.

Family Billing information has moved to the bottom of the **Financial** page. Families can still view details and make payments toward those balances via **Pay Now** until student billing is turned off at a date you choose.

Note: Once Premier Integration is turned on, when a parent clicks on the **Family** section, they will see a message that *"Family Billing has Moved"*, and there will be a dark blue **Go To FACTS** button. Clicking that button will take them directly to the new **Financial** screen.